

## INSTRUCTIONS FOR POSTERS

The poster presenters are requested to take into account the following guidelines regarding the poster format and presentation:

### **Dimensions**

Actual size of the poster panel: height: 2 m., width: 1 m.

Usable size: height: 1, 20 cm, width: 0, 80 cm.

### **Poster Heading:**

**Title of the poster:** Arial, 60 pt, bold, centred, CAPITAL LETTERS

**Authors:** Arial, 40pt, centred

First name, initials and surname only. Do not include author's title or position.

**Affiliations:** Arial size of font 28pt, centred

Author's institution name and country

**Presenting author photo:** Passport type photo

### **Poster main text:**

**Headings** Arial, minimum size of font 36pt

**Text:** Arial, minimum size of font 24pt

**Pictures:** High quality pictures – resolution

### **Each poster session includes:**

**a) an oral presentation** in the conference room. All posters will be presented all together by the session rapporteur. Therefore, the authors are requested to provide to the Conference Secretariat:

- The poster in pdf file.
- One PowerPoint slide including some notes for the rapporteur in order to present the poster in the best possible way. Please download and use the special PowerPoint template.

The pdf file as well as the PowerPoint slide must be sent by email to conference secretariat ([im2010@zita-congress.gr](mailto:im2010@zita-congress.gr)) **until the 15<sup>th</sup> of February 2010.**

### **b) a visit to the poster area.**

- Poster presenters should mount their posters on Monday, 8 March 2010 from 08.00 to 08:45. Poster panels will be marked with the poster ID-numbers that will be available in the conference Program. It is imperative to use the corresponding panel for each poster. Posters should be fixed to the poster panel using blue tack which will be provided on site.
- Poster presenters are required to stand by their posters during the respective poster session, otherwise the full paper will not be accepted. They are also advised to stand by their posters during the poster sessions of the day that their presentation is scheduled. Authors are requested to remove their posters from the panels the last day of the conference, on Friday, March 12 2010, after the closing session. The organizers have no responsibility to collect and return the posters.

The authors who will not send the two files will be excluded from the Best Poster Award procedure.

### **Registration policy**

According to conference registration policy, at least one of the poster authors should be registered to the conference.

### **Best Poster Award**

IM 2010 organizers intend to encourage participants to present posters of high scientific quality in terms of clarity, content organization and impact. The submitted posters will be judged by a poster committee. The criteria for the Best Poster Award are:

- Clarity (objectives, methodology and outcomes)
- Scientific impact
- Novelty
- Style

IM2010 Best Poster Award winner will be given a Certificate and one year subscription to RPD journal. The winner will be announced during conference dinner, on Thursday 11 March 2010.